

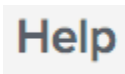


























Navigation & Main Menu icons

As you move through Adobe Workfront, the icons you see in the Main Menu, page headers, and other areas help you quickly navigate through the software.

	ICON
Landing page assigned by layout template	
Pin current page	
Help and Resources	
Favorites	
Notifications	
Main Menu	
Search	
Analytics	
Blueprints	
Calendars	

	ICON
Dashboards	
Documents	
Help	
Home	
Logout	
Portfolios	
Programs	
Projects	
Proofing	
Reports	
Requests	
Resourcing	
Setup	
Teams	
Templates	
Timesheets	
Users	



Task and issue icons

When you click a task or issue name in Adobe Workfront, that opens the object's page. The left panel menu takes you to different information about the item, such as Details, Updates, or Documents. The icons to the right of the item's name in the header allow you to take certain actions with the object.

	ICON	OBJECT	
		TASK	ISSUE
Updates		•	•
Documents		•	•
Details		•	•
Subtasks		•	
Issues		•	
Hours		•	•
Approvals		•	•
Expenses		•	
Predecessors		•	
Add custom section		•	•

	ICON	OBJECT	
		TASK	ISSUE
Predecessor and dependent tasks		•	
Make this item a favorite		•	•
More menu		•	•








Requests area icons

When you go to the Requests area, the Submitted request section opens by default. Use the Filter to curate the list and see requests you've submitted, or to take a look at all requests you have access to.

	ICON
Submitted	
Drafts	
Add Custom Section	

Resourcing area icons

The Resourcing area brings the key resource management tools into one space in Workfront.

	ICON
Planner	
Workload Balancer	
Utilization	
Resource Pools	
Add Custom Section	



Project and template icons












The project page and template page share many of the same left panel options.

	ICON	OBJECT	
		PROJECT	TEMPLATE
Tasks		•	
Details		•	
Business Case		•	
Updates		•	•
Documents		•	•
Issues		•	
Risks		•	•
Approvals		•	•
Baselines		•	
Billing Rates		•	•
Billing Records		•	
Expenses		•	•
Hours		•	
Scheduling		•	

	ICON	OBJECT	
		PROJECT	TEMPLATE
People		•	•
Utilization		•	
Queue Details		•	•
Routing Rules		•	•
Queue Topics		•	•
Topic Groups		•	•
Template Tasks			•
Template Details			•
Add custom section		•	•
Make this item a favorite		•	•
More menu		•	•

Project toolbar icons

The toolbar across the top of a project allows you to create new tasks, filter the task list, and more.

	ICON
New Task	 New Task
Export	
Search (within project)	
Gantt Chart	
Storyboard	
Filter	
View	
Grouping	
Plan Mode	
Role Allocation	
Open Summary	



Portfolio and program icons









The portfolio and program pages share many of the same left panel options.

	ICON	OBJECT	
		PORTFOLIO	PROGRAM
Projects		•	•
Programs		•	
Details		•	•
Portfolio Optimization		•	
Documents		•	•
Updates		•	•
Add custom section		•	•
Add to favorites		•	•
More menu		•	•








Teams area icons

Workfront team, Scrum teams, and Kanban teams share many of the same left panel icons.

	ICON	TYPE OF TEAM		
		ALL	SCRUM	KANBAN
Workload Balancer		•	•	•
Updates		•	•	•
Team Requests		•		
Kanban Board				•
Backlog			•	•
Iterations			•	
Add to Favorites		•	•	•
More menu		•	•	•

User profile page icons



Select your name in the top-left corner of the Main Menu to access your user profile page.

	ICON
Updates	
Details	
Org Chart	
Time Off	
Custom Forms	



Timesheet icons

Manage your own timesheets, and approve those from your team members, in the Timesheets area.

	ICON
My Timesheets	
Timesheets I Approve	
All Timesheets	